

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Home Owner Fund Budget 2017-2018
Decision-maker	Deputy Leader and Cabinet Member for Housing
Earliest date when decision can be taken	29 November 2017
Key decision – Yes/No?	Yes
Date published on forward plan	N/A
Date sent to cabinet member	21 November 2017
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet member for housing approves the proposed 2017/18 Home Owners Fund budget of £259,583 as summarised in Appendix 1 following consultation with the Home Owner Fund Management Committee (HFMC) and the Home Owner Council (HOC). 2. That the Home Owners Information Centre budget line is subject to separate approval of an updated Business Plan (to be submitted by HOC) by the Cabinet Member for Housing as set out in section 11d). 3. That this approval is further subject to the requirement that expenditure involving the procurement of external services is subject to compliance with current internal governance requirements and procurement and financial practices as set out in paragraph 21.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Stephen Douglass, Director of Communities
Report author (Name and job title)	Eva Gomez, Resident Involvement Manager
Contact Number	020 7525 7246

PART B

(Cabinet member to complete this section)

DECISION(S)

AS IN THE REPORT

REASONS FOR DECISION

AS IN THE REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

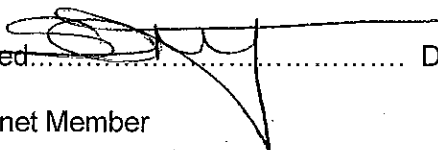
I approved an ~~alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed



Dated

29/11/17

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

